Chesley Memorial Library Trustee Meeting

DRAFT Minutes 06/11/2021

Present: Betty Smith (BAS), Irene Kreider (IK), Donna Bunker (DB), Margaret Walker (MW), and Pat Vaillancourt (PV)

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| Topic | Discussion | Action |
| Meeting called to order at 9:00 AM |  |  |
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| Minutes  |  | Correction and clarification to the May Minutes regarding the Bryant—Viena Dow informed MW that the Bryant interior is overcrowded and needs attention. The exterior is dirty, stained, and the basement window in need of cleaning and painting. Margaret and Viena cleaned and painted the basement windows on the front and sides. The rear windows need further work. With this clarification, motion made to accept May Minutes BAS/MW and motion carried 3-0.  |
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| Treasurer’s Report |  | Reviewed and discussed. |
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| Director’s Report |  | Reviewed and discussed. |
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| Expenditure Report |  | Reviewed and discussed.  |
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| Requisitions |  | DB has many to be signed. |
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| Old Business |  |  |
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| ARPAAmerican Rescue Plan Act |  | How does this affect us? |
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| Bryant |  | We will do a tour 06/25 at 9:00 am |
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| Facilities/ Projects  |  | No change in status. DB will contact Town Admin for an update |
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| Front Door |  | GT signed the contract; now waiting for a date to complete. |
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| Intern |  | DB has two candidates. Motion made BAS/MW. Motion carried 3-0. DB will make the decision about who to hire.  |
| Phased reopening |  | Should we move to Phase 7? DB will talk to Bob Young for his input.  |
| Trustee Reimbursements |  | BAS and DB will talk to Cheryl at Town Hall about how Cheryl would like the process to work. |
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| New Business |  |  |
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| Default Budget |  | Already discussed. Will discuss again at July meeting when GT is present. |
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| Seating |  | DB is rearranging downstairs furniture. |
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| Volunteer Request |  | DB will make the decision to hire, as with the intern position |
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| Policies |  | Save this topic for next time.  |
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| Next meeting 07/09/2021 |  |  |
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| Meeting adjourned 10:53. |  |  |
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| Respectfully submitted, |  |  |
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| Patricia R. VaillancourtRecording Secretary |  |  |