Chesley Memorial Library Trustee Meeting

FINAL Minutes October 8, 2021

Present: Gale Tobbe (GT), Betty Smith (BAS), Irene Kreider (IK), Donna Bunker (DB), Margaret Walker (MW), and Pat Vaillancourt (PV)

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| Topic | Discussion | Action |
| Meeting called to order at 9:00 AM |  |  |
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| Minutes |  | Motion to accept IK/GT, Motion carried 3-0 |
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| Treasurer’s Report | Reviewed and discussed |  |
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| Director’s Report | DB shared that the upcoming Sanborn Mills Farm presentation will teach us about life on a traditional New England farm. |  |
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| Expenditure Report | Reviewed and discussed |  |
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| Requisitions |  | Many need to be signed |
| New FAX |  | BAS will write a check from the Trustee account to expedite payment to Staples for our new FAX machine, previously approved. |
| Old Business |  |  |
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| Alternate Trustee |  | A friend of IK’s came to observe our September meeting to see if she is interested in taking on the Alternate Trustee role. She will read some materials about the CML and let IK know her decision. |
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| ARPA |  | Trustees submitted the following list of needs and sent the list to the Selectmen for consideration. These may be able to be submitted to see if they qualify to use ARPA funds. These projects are a generator, the book drop, computer stands. a mobile display rack, floating bookshelves, and premium pay. |
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| Budget 2022 |  | Trustees reviewed this with Walter and Cheryl earlier this week. |
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| Facilities Projects |  | Multiple projects already discussed. |
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| Front Door |  | There is a temporary door there now. The Lords are working on restoration of the original door. |
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| Generator |  | We will pursue this as a project for ARPA funds or if not that, a CIP project. |
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| Knotweed |  | Appears to be under control at the moment. |
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| Solar Array |  | This is in the CIP 2023 |
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| Susty’s |  | There had been water coming down the hill between Susty’s property and our own but it seems to be OK now. Susty’s has closed. |
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| Trees |  | GT will follow up with Chris Brown and Walter. |
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| Trustee Reimbursements |  | Chris Brown is working on bids for painting and may not get to this in 2021. |
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| New Business |  |  |
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| Lunch |  | Due to the Library being short staffed. Diane and Donna are not taking the required break. They are following DOL laws by submitting a notice with their timecards that they choose to forgo their lunch break. |
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| Mask Issues |  | The group discussed the patron who had a problem with our requiring masks. She escalated her complaint to Gale to talk through it. Should we have called the police? No, not worth confrontation. Staff handled it well. |
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| Volunteer Request |  | This is Donna’s decision. |
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| Other Business |  |  |
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| Alternate |  | Already discussed. |
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| Policy |  | Already discussed. |
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| Staffing |  | Move to go into non-public session at 10:25. BAS/GT. Motion carried 3-0. Discussion followed. Motion to leave non-public session 10:30 BAS/GT. Motion carried 3-0.  DB has 4 more interviews to complete. |
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| Meet again:11/12/2021  Monthly Meeting |  |  |
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| Meeting adjourned 10:15 |  |  |
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| Respectfully Submitted, |  |  |
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| Patricia R. Vaillancourt  Recording Secretary |  |  |
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