Chesley Memorial Library Trustee Meeting

FINAL Minutes April 9, 2021

Present: Gale Tobbe (GT), Betty Smith (BAS), Irene Kreider (IK), Donna Bunker (DB), Margaret Walker (MW), and Pat Vaillancourt (PV)

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| Topic | Discussion | Action |
| Meeting called to order at 9:05 AM |  |  |
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| Minutes |  | Motion made to accept BAS/GT Motion carried 3-0 |
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| Treasurer’s Report | Reviewed and discussed |  |
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| Director’s Report | Of note: The March Circulation number of 563 items is the highest monthly number since July 2020. |  |
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| Expenditure Report | Reviewed and discussed |  |
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| Requisitions |  | DB has several that need our signatures. There is one for $1190 to continue support on the Circulation System which needs to be handled right away and a check sent. |
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| Old Business |  |  |
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| Bookshelves |  | This item has to do with our finding another home for the existing bookshelves which are being replaced by the new Kit and Mark rolling book carts. DB is checking with Northwood School to see if they could use them. |
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| Facilities / Projects |  | BAS reported the last meeting was cancelled and has not been rescheduled. The Facilities Committee has received one quote for Painting and power washing and is waiting on another. |
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| Front Door |  | GT to meet with Elf by appointment to evaluate what needs to be done to finish this project. We feel the area needs to be dug up and a French Drain placed. |
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| Library Policy |  | We will meet in a work session on **May 19 at 9:00** to review the documents. This will be an **inside** meeting at the Library. |
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| Phased Reopening |  | We will continue along at Phase 5. |
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| New Business |  |  |
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| Volunteer Request |  | DB has a request from a new volunteer. DB has projects for her. DB has the OK from the Trustees to decide if she needs her. |
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| Other Business |  | The Sugar House Tours went well with about 12 people attending |
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|  |  | We have collected $145.23 for the Friends by having a cart outside and visible for people to take books and leave a donation. |
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|  |  | No update on the Friends’ fundraiser to collect donations for the new Rolling Book Bins for the Children’s Room. |
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| Grano Children’ Initiative |  | The Library Technical folks are beginning to research SMART TVs to put downstairs which could be used to play music and view for art projects. |
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| Future dates FYI |  |  |
| School Deliberative Session Thurs  04/22/2021 at 6:00 pm |  |  |
| Town Deliberative Session Sat 05/15/2021 9:00 am at the Northwood School |  |  |
| Town votes, Tues  06/08/2021 |  |  |
| Library Trustees to meet again Friday 05/14 at 9:00 for our regular monthly Trustee Meeting. |  |  |
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| Library Trustees to meet Wed May 19 at 9:00 for a Work Session to review policies, which DB will send to us in advance. |  |  |
| Meeting adjourned 9:45 |  |  |
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| Respectfully Submitted, |  |  |
| Patricia R. Vaillancourt  Recording Secretary |  |  |